 **2023 - EVIDENCE OF CLASSROOM VISIT**

|  |  |  |  |
| --- | --- | --- | --- |
| **SUBJECT** |  | **GRADE** |  |
| **NAME OF SCHOOL** |  | | |
| **NAME OF EDUCATOR** |  | | |
| **NAME OF HOD** |  | | |
| **NAME OF PRINCIPAL** |  | | |
| **DATE** |  | | |

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **1. EVIDENCE OF LESSON PLANNING AND PREPARATION.** | | | | | | | | | | | | | | | |
| **A. There is a lesson plan.** | | | | | | | | | | | | | | | |
| **Excellent** | | | **Good** | | | | | | **Average** | | | | **Needs attention** | | |
|  | | | | | | | | | | | | | | | |
| **B. There are resources / LTSM (activities/materials/equipment/charts) brought to the lesson before the lesson commences.** | | | | | | | | | | | | | | | |
| **Excellent** | | | **Good** | | | | | | **Average** | | | | **Needs attention** | | |
|  | | | | | | | | | | | | | | | |
| **C. The educator is punctual, confident and enthusiastic going to class.** | | | | | | | | | | | | | | | |
| **Excellent** | | | **Good** | | | | | | **Average** | | | | **Needs attention** | | |
|  | | | | | | | | | | | | | | | |
| **2. LESSON OBSERVATION:** | | | | | | | | | | | | | | | |
| **A. Topic \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **B. Type of lesson:** | | | | | | | | | | | | | | | |
| **New lesson** | | | | | | **Existing lesson** | | | | | | **Consolidation** | | | |
|  | | | | | | | | | | | | | | | |
| **C. The lesson was introduced appropriately.** | | | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | | |
| **Excellent** | | | | | **Good** | | | | | | **Average** | | | | **Needs attention** |
|  | | | | | | | | | | | | | | | |
| **D. The outcomes of the lesson were stated clearly, such-that the learners know the core of what they were taught today.** | | | | | | | | | | | | | | | |
| **Excellent** | | | | **Good** | | | | | | **Average** | | | | **Needs attention** | |
|  | | | | | | | | | | | | | | | |
| **E. The teacher applies variety of teaching methods to provide for different learning styles.** | | | | | | | | | | | | | | | |
| **Excellent** | | | | **Good** | | | | | | **Average** | | | | **Needs attention** | |
|  | | | | | | | | | | | | | | | |
| **F. The teaching techniques used in this lesson were appropriate and unambiguous.** | | | | | | | | | | | | | | | |
| **Excellent** | | | | **Good** | | | | | | **Average** | | | | **Needs attention** | |
|  | | | | | | | | | | | | | | | |
| **G. Teacher’s presentation and facilitation skills.** | | | | | | | | | | | | | | | |
| **Excellent** | | | | **Good** | | | | | | **Average** | | | | **Needs attention** | |
|  | | | | | | | | | | | | | | | |
| **H. Language of Teaching and Learning (LOLT):**  **The teacher is proficient in the LOLT** | | | | | | | | | | | | | | | |
| **Excellent** | | | | **Good** | | | | | | **Average** | | | | **Needs attention** | |
|  | | | | | | | | | | | | | | | |
| **I. The learners were involved in the lesson.** | | | | | | | | | | | | | | | |
| **Excellent** | | | | **Good** | | | | | | **Average** | | | | **Needs attention** | |
|  | | | | | | | | | | | | | | | |
| **J. Learners are giving attention and show understanding.** | | | | | | | | | | | | | | | |
| **Excellent** | | | | **Good** | | | | | | **Average** | | | | **Needs attention** | |
|  | | | | | | | | | | | | | | | |
| **K. The teacher uses various effective strategies to check for understanding.** | | | | | | | | | | | | | | | |
| **Excellent** | | | | **Good** | | | | | | **Average** | | | | **Needs attention** | |
|  | | | | | | | | | | | | | | | |
| **L. Classroom atmosphere conducive to effective teaching and learning** | | | | | | | | | | | | | | | |
| **Excellent** | | | | **Good** | | | | | | **Average** | | | | **Needs attention** | |
|  | | | | | | | | | | | | | | | |
| **3. EVIDENCE OF ASSESSMENT:** | | | | | | | | | | | | | | | |
| **A. Informal assessment: Teacher asks questions during lesson, etc** | | | | | | | | | | | | | | | |
| **YES** | | | **NO** | | | | | |  | | | | | | |
|  | | | | | | | | | | | | | | | |
| **B. Formal: Test, etc.** | | | | | | | | | | | | | | | |
| **YES** | | | **NO** | | | | | |  | | | | | | |
|  | | | | | | | | | | | | | | | |
| **C. Teacher organized administrator and manager – evidence in portfolio**  **(maybe check this twice per term)** | | | | | | | | | | | | | | | |
| **Excellent** | | | **Good** | | | | | | **Average** | | | | **Needs attention** | | |
|  | | | | | | | | | | | | | | | |
| **4.THE ON-SITE SUPPORT TO THE LEARNERS:** | | | | | | | | | | | | | | | |
| **A. There were misconceptions created to some learners as the lesson developed.** | | | | | | | | | | | | | | | |
| **YES** | | **NO** | | | | | |  | | | | | | | |
|  | | | | | | | | | | | | | | | |
| **B. There was needed to intervene and co-teach to erase misconception.** | | | | | | | | | | | | | | | |
| **YES** | | **NO** | | | | | |  | | | | | | | |
|  | | | | | | | | | | | | | | | |
| **C. There was a need to intervene and co-teach for the purpose of augmenting/ consolidating/supplementing the good work done by the educator.** | | | | | | | | | | | | | | | |
| **YES** | | **NO** | | | | | |  | | | | | | | |
|  | | | | | | | | | | | | | | | |
| **5. THE ON-SITE SUPPORT TO THE EDUCATOR:** | | | | | | | | | | | | | | | |
| **A. There was a need to explain a concept/part of the concept taught to the educator.** | | | | | | | | | | | | | | | |
| **YES** | **NO** | | | | | |  | | | | | | | | |
|  | | | | | | | | | | | | | | | |
| **B. There were items very well done by the educator that she/he must be commended for.** | | | | | | | | | | | | | | | |
| **YES** | **NO** | | | | | |  | | | | | | | | |
|  | | | | | | | | | | | | | | | |
| **C. The educator needed moral support and encouragement and it was done.** | | | | | | | | | | | | | | | |
| **YES** | **NO** | | | | | |  | | | | | | | | |
|  | | | | | | | | | | | | | | | |
| **D. The educator needs a demonstration lesson on these aspects of content knowledge.** | | | | | | | | | | | | | | | |
| **YES** | **NO** | | | | | |  | | | | | | | | |
|  | | | | | | | | | | | | | | | |
| **E. The educator’s attitude towards the encounter is positive.** | | | | | | | | | | | | | | | |
| **YES** | **NO** | | | | | |  | | | | | | | | |
|  | | | | | | | | | | | | | | | |
| **6. FEEDBACK GIVEN TO EDUCATOR** | | | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | | |
| **7. SUPPORT GIVEN** | | | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | | |
| **9. GENERAL ISSUES/COMMENTS:** | | | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | | |

|  |  |  |  |
| --- | --- | --- | --- |
|  | **NAME IN PRINT** | **SIGNATURE** | **DATE** |
| **Educator** |  |  |  |
| **HOD** |  |  |  |
| **Principal** |  |  |  |

|  |
| --- |
| **SCHOOL STAMP** |